

# ABColumbia

CAFOD, Christian Aid, Oxfam GB, SCIAF, Trócaire  
Working for Peace and Human Rights in Colombia

## ABColumbia Research and Communications Internship

ABColumbia is looking for a dynamic person to work on issues related to human rights and development as part of the ABColumbia team. The person should either have experience of working in issues related to communications, human rights or development or a degree in human rights, development or a related subject. They should be fluent in English and have an advanced level of Spanish and be flexible and able to work well in a small team.

As an intern you would assist with carrying out research, editing the website and other communications work, the logistical planning and organisation of public events, meetings and human rights defender visits in the UK. In addition, you would be required to help manage information and undertake a range of administrative tasks.

### About ABColumbia

ABColumbia is the advocacy project of a group of five leading UK and Irish organisations with programmes in Colombia: CAFOD, Christian Aid UKI, Oxfam GB, SCIAF and Trócaire. Amnesty International and Peace Brigades International are observer members.

Founded in 1997 to work on the question of forced internal displacement, it has since expanded its mandate to cover human rights and development. ABColumbia's purpose is to influence decision makers in the UK and Ireland and, through them, European level decision making - with a view to resolving the human rights and humanitarian crisis in Colombia and achieve a lasting peace and equitable and sustainable development.

### ABColumbia's thematic areas of work

- Natural resources access and control;
- Land and territory;
- Conflict transformation and peace building;
- Women and conflict-related sexual violence;
- Business, human rights and the environment;
- Protection of defenders and their working space.

### Tasks and Responsibilities

- Assist with research.
- Provide logistical support in the organisation of public and in-house events.
- Assist with publicity.
- Assist in drafting texts for ABColumbia's communications and advocacy work.
- Working for Peace and Human Rights in Colombia
- Trabajando por la Paz y los Derechos Humanos en Colombia
- Assist in maintaining databases of information and up to date research on the situation of human rights in Colombia.
- Read, monitor, filter and manage incoming information and news on Colombia in English and Spanish.

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- Provide logistical support for visits to UK by representatives of Colombian civil society.
- Support the implementation of ABColumbia's social media strategy.
- Carry out on-going administrative tasks.
- Use and contribute to ABColumbia office systems, including paper and computer filing systems.
- Provide other support to ABColumbia where appropriate and agreed.

## **Skills Needed**

- Ability to read and summarise information from a variety of sources (in English or Spanish)
- Research and organisational skills
- Good verbal and written communications skills in English and Spanish
- Self-motivated, and able to work independently while functioning well as a member of a small team
- Educated to degree level
- Good time keeping
- Demonstrable understanding of human rights and development issues
- Commitment
- Candidates must be in sympathy with the aims of the ABColumbia Group.
- Candidates must be able to commit to a minimum of 6 months working 2 days a week.

This is an unpaid position based in our office near Waterloo in London. ABColumbia will refund lunch and local travel up to a maximum of £15 per day. Any additional travel associated with the project will also be covered - provided it is agreed in advance.

## **How to apply**

Please send a CV and one page covering letter detailing why you would like to intern with ABColumbia and your suitability for the role to: [abcintern@abcolombia.org.uk](mailto:abcintern@abcolombia.org.uk)

Closing date 25 June 2023. Please include 'Research and Communications Internship' in the subject line.

Interviews with shortlisted candidates will be held on 5 July 2023. The internship will start on in September 2023, date to be agreed with successful candidates.